

# International Hydrogen Research Fellowship

# **Request for Approval to use Funds for Family Assistance**

The International Hydrogen Research Collaboration Program provides funds to enhance the career and professional development of the award recipient. As part of the grant, recipients are encouraged to gain experience in an overseas world-leading academic or industry research facility for a period of at least three and up to twelve months.

If family responsibilities would otherwise preclude a recipient from undertaking an external placement, they can apply **once only** for approval to use a portion of the award as a contribution towards the travel costs of their family. Consideration will be on a case by case basis. The request must also have the approval of their employer. A request for approval to use award funds for family travel must be received in advance. Back-dated requests will not be considered.

The maximum amount of the award that can be used for family travel assistance is \$2,500 for partner's travel costs and \$2,500 per child under 18 years with a maximum of 3 children at \$7,500. A maximum amount of family assistance that can be applied for is \$10,000 in addition to \$1000 total to be used as needed to relocate or purchase residential items. The Family Travel Assistance is to be used to assist in airfare costs and accommodation up to the approved amount. The Family Travel Assistance is not to be used for food, incidentals, local travel, and other living costs for family members that are incurred while accompanying the research fellow.

## **SECTION A – research fellow details**

Name:	
Click here to enter text.	
Organisation:	
Click here to enter text.	
Dates and timeframe being considered:	
Click here to enter text.	

### **SECTION B – Summary of External Placement**

Name of host research facility:

Click here to enter text.

Brief description of activities to be undertaken during period of visit: Click here to enter text.

Dates of the visit and timeframe (min. 3 months and up to 12 months): Click here to enter text.

Please provide brief detail of your family and the responsibilities that preclude you from travelling without your immediate family and why you are requesting that your family accompany you. Click here to enter text.

What impact will your responsibilities have on your award activities? Does the use of the funds in this way represent sound use of the fellowship money and the value of your input to the program? Click here to enter text.

# SECTION C – Category of Family Travel

Category of family travel requested		
Please use the check boxes to nominate the category of family travel requested:		
Partner travel: \$2,500		
And/Or:		
Children travel: No. of Children 1 2 3 ( (\$2,500 per child under 18 years with a maximum of 3 children at \$7,500)		
\$2,500 \$5000 \$7,500		
Total family assistance requested: \$ Click here to enter text.		

#### **SECTION D: Employer Endorsement**

Signature:	Name of employer:
No	
Yes	
The research fellow request t	o use part of the award funds for family travel assistance has my support:

#### **SECTION E - Submission**

Submit family travel support requests to - int-h2collab@csiro.au

### Office Use only: SECTION F – Research Office Approval

CSIRO supports this request for family travel assistance:
Yes 🗌 No 🗌
Date:

# **SECTION G – Additional Notes:**

• It is the responsibility of the traveller to ensure that they obtain or hold the necessary immigration documents, such as a passport and/or Visa for their intended destination(s).